



Charging & Remissions Policy

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Charging and Remissions Policy

Mission Statement

"Let the light of Christ shine in us all."

Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group specialist tuition or bought in service.

Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary and if we do not receive sufficient voluntary contributions we may have to cancel the trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded and the school can provide this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive: -

- Visits to museums.
- Sporting activities which require transport expenses
- Outdoor adventure activities.
- Visits to or by a theatre company.
- School trips
- Musical events

The school may recover the full costs of the following activities, which may be provided directly or through commissioned services but charges will not exceed actual costs: -

- Educational or other activities provided wholly / mainly outside school hours, which are not: -

- a) Part of the National Curriculum.
- b) Part of the syllabus for prescribed public examination, which the pupil is being prepared for at school.
- c) Part of religious education

[Note: This could include before and after school clubs run by the school]

- Board and lodgings on residential visits.
- Cost of entering a pupil for a public examination not prescribed in regulations and for the cost of preparing a pupil for that examination outside school hours.
- Cost of entering a pupil for a prescribed public examination including re-sits where no preparations have been provided by the school.
- Provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.
- Provision of material/ingredients for subject such as Art & Design or Food Technology, where pupils take home a finished product.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity and not part of the National Curriculum.

These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

Swimming

The school organises swimming lessons for children in lower Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place and we seek the parents' permission for their children to take part.

Monitoring and Review

This policy is monitored by the governing body and will be reviewed every two years or earlier if necessary.